

# IRSC Adult Education

## Online Student Agreement

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- ✓ I am 16 or older and agree to the Internet Course Responsibilities.
- ✓ I can find my way around the Internet, send and receive e-mails, and download attachments.
- ✓ I have access to a computer with high speed Internet for at least 10 hours every week.
- ✓ I will attend the next [Internet Orientation](#) according to the calendar on this page:  
<http://aecp.irsc.edu/online.html> (I will READ the directions on that page to learn how to do this, but I will also watch for an email with directions to help me.)
- ✓ I will go to [www.IRSC.edu](http://www.IRSC.edu) and learn how to login to my [IRSC Rivermail](#) account.
- ✓ I will review the IRSC Career Pathways online website (<http://aecp.irsc.edu/online.html>).
- ✓ **I will stay organized and engage in my lessons at least 10 hours per week.**
- ✓ I will login to my Blackboard classroom to complete and submit all assigned work weekly.
- ✓ I will attend Live Virtual Lessons as needed to support my learning, and/or follow the attendance requirements as per my instructor for each course.
- ✓ **Drop Procedure:** Every 10 days, starting from the day I am registered, I must complete my class lessons and meet teacher's expectations or the teacher will remove me from this class.
- ✓ I will communicate with my teacher regularly about my progress via e-mailing or phone call. This is important to my success.
- ✓ I will ask my teacher for help with lesson problems.
- ✓ I will ask tech support for help with computer problems.
- ✓ I will engage in at least one phone conversation with my teacher per month. *If I am under 18, I will have my parent with me during these conversations.*
- ✓ I cannot register for the next term without taking a TABE post-test at an IRSC campus.
- ✓ *Before* the end of each term, I will:
  - ✓ Take a post-test to track my progress.
  - ✓ Re-register for the next term.
  - ✓ Pay the Adult Education Fee for the next term (as applicable).

\_\_\_\_\_  
Student Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Parent Signature (if under 18)

Student Phone: \_\_\_\_\_

Email: \_\_\_\_\_